

WEST ESSEX REGIONAL SCHOOL DISTRICT
WEST GREENBROOK ROAD
NORTH CALDWELL, NJ 07006
973-228-1200

Dear Graduate, Parent/Guardian: _____

Enclosed please find your Project Graduation Contract. **Please read this contract carefully and return the signed contract to Barbara Huff, 8 White Oak Dr., North Caldwell, New Jersey 07004 NO LATER THAN June 1, 2017. No student will be able to attend this event without a signed contract on file.** In addition, parents of children under 18 years old (NOT SIBLINGS) will be the only ones able to pick up their child after this event.

Listed below is a schedule for the Project Graduation event:

Graduates are to arrive at West Essex Senior High School cafeteria between **7:45 pm – 8:15pm** for check-in. They can be dropped off and picked up or they can park in the high school lot near the cafeteria. **The buses will leave West Essex promptly for the venue-by 8:30 p.m. Arriving after 8:15 p.m. could prohibit your child from riding the bus.**

We strongly encourage your child to not go home after the graduation ceremony. Instead, have you child go immediately after picture taking to the cafeteria because there will be crowds of people coming and going from the school and your child may not make it back in time for the bus.

Local police will be checking the bags the students are bringing with them. (Bags should contain just a bathing suit and towel). By signing the permission slip you are giving authority for this search. Please monitor your child's activities. If it is suspected that they may be under the influence they will be turned away.

The activities begin upon arrival at the venue which is closed to outsiders. Unlimited snacks, food, desserts and beverages all night long with endless activities. The event will end with a buffet breakfast.

The buses will be leaving the venue at approximately 1:45a.m.and will arrive back to West Essex High School parking lot by approximately 2:00am for drop-off. Police will be in the parking area to ensure a safe delivery & departure.

CONGRATULATIONS AND BEST WISHES TO ALL THE GRADUATES AND THEIR FAMILIES.

Thank you in advance for your anticipated cooperation.
Project Graduation Class of 2017

Student's Last, First Name

**PROJECT GRADUATION 2017
STUDENT/PARENT OR GUARDIAN CONTRACT**

THIS CONTRACT is made as of June 16, 2017 by and between the Student named above, the parent(s) or guardian of the student and the West Essex Parent Teacher Organization.

I give my permission for the above student to travel by Jordan Bus transportation from West Essex High School to the Project Graduation venue on June 16, 2017 at approximately 8:30pm and return to West Essex High School at approximately 2:00am, June 17, 2017.

I _____ (student name) hereby agree to the following list of conditions while I am participating in West Essex Project Graduation, Class of 2017.

CONDITIONS

I will engage only in behavior that is appropriate and acceptable as established, outlined and reviewed by the venue, chaperons and West Essex High School PTO. I understand the use, possession and sale of alcohol and/or illegal substances is prohibited.

No graduate will be permitted to attend the Project Graduation Event who, or, in the opinion of any West Essex parent representative, the venue representatives, high school personnel or local police authority, appears to be under the influence of alcohol or drugs.

No graduate will be permitted to leave the premises of the venue during the event alone. If a student is to leave they must be picked up by their own parent or family member that is over the age of 21. Carpooling out of the venue is not allowed.

Each graduate will conduct themselves in a cooperative and mature manner. Each graduate is expected to demonstrate respect for themselves, their fellow graduates, the chaperones, any and all employees of the venue & entertainment company and otherwise comply with the rules and regulations established by the venue.

NO graduate shall bring any valuable articles of personal property. Neither the venue, chaperones, nor the West Essex PTO will be responsible for the loss or damage to any articles of personal property brought to the event.

Should any of these conditions be violated, I understand that my parent/guardian will be notified immediately by telephone. If they cannot be reached, the local police will be notified and the graduate may be expelled from Project Graduation 2017.

If a parent or guardian is unable to pick up the graduate, arrangements will be made to transport the graduate home at the parents/guardians' cost.

Each graduate and parent/guardian shall indemnify and hold harmless the West Essex PTO, The West Essex Regional Board of Education, the event space and all of their employees, representatives and supervisors from all injuries, losses, damages, claims, demands, suits, judgments, and attorney's fees and costs arising out of any acts or omissions by the graduate in connection with The Project Graduation event. The information provided below will be verified.

STUDENT NAME, Date & Signature

PARENT NAME, Date & Signature

EMERGENCY CONTACT PHONE # Parent 1 _____

EMERGENCY CONTACT PHONE # Parent 2 _____

West Essex High School

Class of 2017

PROJECT GRADUATION

Project Graduation is a long-standing tradition for **West Essex** students. It provides a drug and alcohol free celebration aimed at keeping our graduates safe, sober and off the roads on what, statistically, is one of the most dangerous nights of their young lives.

With the support of families and fundraisers, all food and beverages, music and entertainment are provided during this parent-chaperoned celebration. The graduates are transported to and from an off-campus venue for an all-night event. The projected cost is estimated at \$200 per student.

We encourage you to send in your payment as soon as possible so we can begin fundraising activities that may be necessary to offset any additional costs.

To make Project Graduation a reality we request a payment for your child to attend the event.

Please make a payment of \$200 ASAP.

Please complete the payment slip below and mail it with your check:

Student Name _____

Address _____

Email Address _____

Make checks payable to: **WEST ESSEX PTO-PG 2017!**

____ Enclosed is my payment of \$200

Mail to:

Barbara Huff

8 White Oak Drive

North Caldwell, NJ 07006

If you have questions please contact one of the Project Graduation representatives below. Thank-you!

Roseland
Saumita Lepre
908-400-9797

North Caldwell
Cindy Theis
201-953-0885

Fairfield
Alisa Gaccione
551-206-1847

Essex Fells
Kim Codella
973-403-6096

Thank you for your support!