

Name(s): \_\_\_\_\_  
\_\_\_\_\_

School Building:

HS     MS

Department: \_\_\_\_\_

Subject: \_\_\_\_\_

Course to which the grant will be used: \_\_\_\_\_

E-mail: \_\_\_\_\_

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**Project Description**

(On an attached sheet)

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1. Please state the educational justification for the project, noting the specific NJ Core Curriculum Content Standards covered.
  2. List the project goals and objectives.
  3. List the grade level and number of students who will directly benefit from the project.
  4. Outline the specific need for the grant money.
  5. Specify the duration of the project.
  6. Describe the activities.
  7. Budget for the project/program including materials. Quotes for technology must be provided by Scott Burrows.

8. Describe the method of instruction.

9. Describe how you intend to evaluate the success of your project.

Requested Amount of Grant:  
\$ \_\_\_\_\_

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WE, the undersigned, agree that this project is academically sound and meets the goals of the curriculum as approved by the district. This project will enhance the educational experience of the students. We further attest that funds for this project are not available from the school district's budget. This application was reviewed and approved at the Supervisors meeting.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Scott Burrows, Director of Technology  
\_\_\_\_\_

Date: \_\_\_\_\_

Signature of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Damion Macioci, Superintendent:  
\_\_\_\_\_

Date: \_\_\_\_\_

**WEFE**  
**West Essex**  
**Foundation For**  
**Education**

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Grant  
Application

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Spring 2020

Applications will be reviewed by the  
**West Essex Education**  
**Foundation Grant Committee**



Spring Deadline: May 15, 2020

# WEFE Grants Application

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Each year WEFE's goal is to provide funds to educators in our community for projects that focus on classroom enrichment. Interested educators must submit a completed application by the established deadline.

WEFE will review applications for grant awards two times each year; once in the fall and again in the spring. Completed applications must be received on or before the deadline in order to be considered for a grant in that award cycle.

## Grant Award Guidelines and Eligibility:

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Grants will be awarded for initiatives that directly support WEFE's mission to assist "academic classroom needs." Those needs are defined as materials for instruction -- for grades 7-2 -- for which budgetary constraints prohibit the purchase of materials deemed useful and necessary to enhance such instruction. Grants may be awarded within a single unit or throughout an entire school year for a particular class, group of classes or department.

Professional development may qualify for a grant award if the knowledge gained can be directly transferred to students in the classroom, is essential to instruction, and is not otherwise funded by the school district.

Grants will only be awarded to West Essex Teachers. Teachers may apply as individuals, in groups or by department. The Foundation will not provide funding for the following: clubs, athletics, theatrical productions, or areas funded by the general budget, such as textbooks.

The maximum amount to be awarded for any individual grant is \$500.00. Each department is eligible to receive only one WEFE grant per cycle.

Each department awarded a grant must submit a final report to WEFE upon completion/implementation of the funded project or program.

## Timetable and Process:

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Applications should be sent to the following address:

### WEFE Grants Committee

West Essex Regional High School  
65 West Greenbrook Road  
North Caldwell, NJ 07006

Spring applications must be received by:  
**May 15, 2020**

## Public Relations Opportunities:

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Grant approval will entitle WEFE to schedule a photo session with teachers and students involved in the project. All photographs will be used by WEFE and West Essex Regional Schools for publicity in the form of newsletters, newspapers, community bulletin boards, etc.

