

# West Essex Regional School District Activity Fee

Dear Students/Parents:

We are pleased that your child is planning to participate in an interscholastic sport, extra and co-curricular activity. We hope that student participation will provide them with a very positive and rewarding experience.

## User Fee Policy and Procedure

1. All participants in sports, marching band and all other clubs and co-curricular activities will be assessed a **one-time annual fee due before the first practice session in August and the beginning of school..** This one-time payment per year covers all sports, clubs and co-curricular activities for the entire school year. There will be a one-time fee of **\$100** for any high school student in grades 9 through 12 wishing to participate and **\$75** for a middle school student in grades 7 and 8. Payment of this one-time fee would allow the youngster the opportunity to participate in multiple co-curricular and extra-curricular activities offered. Parents with multiple children will pay a maximum of \$200 dollars regardless of the number of children attending the district schools.
2. The user fee for clubs, athletics, extra and co-curricular activities is non-refundable. Any participant who leaves a club, activity or team voluntarily or who is dropped for disciplinary or scholastic deficiencies, is not eligible for a refund.
3. If a student is not selected for a sport or activity, e.g. school play, prior to the first interscholastic game, the activity fee will be refunded if it is the only activity in which the student plans to participate during the school year. The parent must request a refund, in writing, to the building principal immediately.
4. All payments are to be made by **check or money order** payable to the **West Essex Regional School District (WERSD)**. Students who are eligible for the Federal Free Lunch Program are entitled to a waiver of this fee upon request, in writing, to the principal. There are no provisions for reduced fees. Fees are due prior to a student trying out or participating in an activity, team, or club. If a student is cut from (or chooses to leave) a team prior to the first game, the check will be returned assuming that this is the only activity in which the student plans on participating.
5. Parents and students should understand that this fee simply entitles the participant to a place in the activity. It **does not** guarantee participation time in games, leads in performances, etc. nor does it ensure specific positions on a team. Those decisions will remain with the coaches and advisors. Fees collected in this manner are designed to help partially defray the operational cost of offering the programs.
6. **REMEMBER:** Fill out the bottom half of this page. Please help us in expediting this process by stapling the bottom of this page to your check and returning it to West Essex High School – “Activity Fee”.

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### Please print the following information:

School: \_\_\_\_\_

Student Name:#1	_____	Grade	_____	Activity	_____
#2	_____	Grade	_____	Activity	_____
#3	_____	Grade	_____	Activity	_____

Address: \_\_\_\_\_

Parent email address: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Amount of Payment: \_\_\_\_\_ Number of Participants: \_\_\_\_\_

High School Fee - \$100  
Middle School Fee - \$75  
Family Maximum Fee - \$200

**Please return the bottom portion of this form to West Essex High School – “Activity Fee”**