

**BOARD OF EDUCATION  
WEST ESSEX REGIONAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
June 21, 2010  
Board Secretary's Memorandum**

DATE

Monday, June 21, 2010

PLACE

West Essex High School  
North Caldwell, New Jersey

MEETING

Regular Meeting

PRIVATE SESSION

7:00 P.M.

ADJOURNED

7:34 P.M.

CALLED TO ORDER

7:36 P.M.

ADJOURNED

8:05 P.M.

OPEN MEETING:

Mrs. Phyllis Helmstetter, President, presided and voiced the call to order at 7:36 p.m.  
Pledge of Allegiance

ROLL CALL:

Mr. F. Antonucci  
Mrs. C. Aschoff – Vice-President  
Mrs. J. Candido  
Mrs. A. Gerken  
Mrs. P. Helmstetter –President  
Mr. D. Laible  
Mr. P. Rando  
Mrs. M. Rosenberg  
Mrs. D. Storey – **Absent**

Administration:

Dr. Thomas McMahon, Superintendent of Schools  
Michael J. Falkowski, Board Secretary/Business Administrator

PUBLIC NOTICE OF MEETING:

Notice of the June 21, 2010 meeting of the Board of Education was mailed and faxed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on May 4, 2010 and to The Star Ledger on the same day.

**COMMENTS FROM THE BOARD PRESIDENT:**

**Mrs. Helmstetter** updated those in attendance on the progress of the district's construction projects.

**COMMENTS FROM BOARD MEMBERS:** None

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**SUPERINTENDENT'S REPORT:**

Dr. McMahon introduced Ms. Carrie Sterrs, the district's new Communications/Planning Officer. He provided those in attendance with an update on the status of the stadium bleacher project. Dr. McMahon and Mrs. Longo commented relative to the work performed by the district's Beautification Committee.

**PRINCIPAL'S REPORT:**

Mrs. Longo commented relative to the following:

- Caldwell Patch student interns
- Boys and Girls State candidates
- Book Sale
- Athletic Awards
- Senior Services

Dr. McMahon commented relative to the accomplishments of the district's Varsity Baseball Team.

Mr. Montgomery commented relative to the following:

- Baseball Team State championship win – June 12th
- 7<sup>th</sup> and 8<sup>th</sup> grade MAP testing – June 18<sup>th</sup>
- Book Sale success
- 8<sup>th</sup> grade Dance – June 22nd

**PUBLIC COMMENTS:**

Mrs. Helmstetter opened the floor to the public for comments on agenda items:

- Ms. Beth Vaknin commented relative to the following: food services; R-Pat Solutions; and the new Dean of Students job description.

**BOARD COMMITTEE REPORTS:**

- Finance/Plant Management
- Curriculum
- Policy
- Technology
- Miscellaneous (ad hoc)

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The following finance motions are made at the recommendation of the Superintendent of Schools:

**CONSENT AGENDA**

Anything placed on this agenda, Items 1-8, 10-20, and #9-As Amended will be voted upon in one motion.

Motion by Mrs. Gerken Seconded by Mrs. Rosenberg to approve the following motions:

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1. To approve the attached transfer report from **June 4, 2010** through **June 17, 2010**.

**Enclosure 1F**

2. To approve the bills and claims from **check number 6765** through **check number 6833** and **check number 6836** through **check number 6852** and **check number 510111**.

**Capital Project Fund check numbers 301059,301061, 301063 through 301066, 301068, 301070 and 301072.**

**Payroll Fund check number 500302 through check number 500304.**

**Cafeteria Fund check number 601037 and check number 601038.**

**Void check numbers, 6593, 6834 and 6835.**

**Totaling: \$ 1,868,644.45.**

**Enclosure 2F - 8F**

3. To approve the Regular Meeting minutes of **June 7, 2010**.

**Enclosure 9F – 26F**

4. To approve the Executive Session minutes of **June 7, 2010**.

**Enclosure 27F**

5. To approve the transfer of funds in the amount not to exceed \$158,192 from Fund 11 (2009-10) to Fund 12 (2009-10) for the purchase of equipment.

Transfers accounts:

a. Decrease	11-000-262-620-198-02-07	(\$92,367)
b. Decrease	11-000-230-331-028-00-28	(\$32,912)
c. Decrease	11-000-261-420-193-02-30	<u>(\$32,913)</u>
	Total:	(\$158,192)
d. Increase	12-000-400-73X-XXX-XX-XX	\$158,192

6. To approve the transfer of funds in the amount not to exceed \$378,975 from the Extra-ordinary Aid (2009-10) to Fund 12 (2009-10) accounts:

a. Increase	12-000-400-334-XXX-XX-XX	\$142,417
b. Increase	12-000-400-450-XXX-XX-XX	<u>\$236,558</u>
	Total:	\$378,975

7. Resolution to amend the 2010-11 budget to increase the amount of "Transfer from Other Funds" and decrease the amount of "Budgeted Fund Balance" by \$261,272. The transfer will take place on July 01, 2010.

8. WITHDRAWN

9. To approve the payment of construction invoices during the months of July and August by scanning and e-mailing checks to Board members for approval.

10. To award the Food Service contract to **Pomptonian Food Service** for the 2010/2011 school year.

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11. WHEREAS, a proposal was received from **United Business Systems** to buy-out the Board's existing contract with IKON Office Solutions and replace all 13 district copiers with upgraded Canon copiers under State Contract A64045 at a monthly lease cost of \$5,590 for 48 months; and  
WHEREAS, this monthly lease cost represents a yearly savings of \$955 from the current lease cost for these copiers; and  
WHEREAS, the Finance Committee reviewed this proposal and recommends the replacement/upgrade of these copiers;  
NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education authorizes the Business Administrator to approve a 48-month lease for 13 Canon copiers with United Business Systems at a monthly lease cost of \$5,590, effective June 22, 2010.
12. To terminate **Grinspec Consulting**, a Division of Brown & Brown of Murray Hill, NJ as a Broker-of-Record for Delta Dental and Bollinger Prescription Drug Card Plan(s) effective immediately.
13. To approve **IMAC Insurance Management & Consulting** of Belleville, NJ to serve as Broker-of-Record for Delta Dental and Bollinger Prescription Drug Card Plan(s) effective immediately.
14. To approve **R-Pat Solutions, LLC** to provide professional search services for a Supervisor of Special Services at a rate of \$6,500.00, plus advertising expenses, for one complete search.
15. To approve, in accordance with policy# 7300, the disposal of 153 obsolete/broken monitors and 77 Dell GX150 computers to be removed from inventory.
16. To approve, in accordance with policy# 7300, the disposal of three (3) surplus vehicles on [www.govdeals.com](http://www.govdeals.com) (see attached)  
**Enclosure 28F**
17. To approve the employee health benefit Section 125 Opt-Out Plan, as appended, effective July 1, 2010.  
**Enclosure 29F - 34F**
18. WHEREAS, the West Essex Regional PTO formed a Beautification Committee in an effort to foster school pride and spirit by making the West Essex Regional campus more aesthetically pleasing; and  
WHEREAS, Jill Colavita and Lynn Mascera, co-chairwomen of the West Essex Regional PTO Beautification Committee were instrumental in coordinating the development of a site plan as well as securing donations of money, labor and/or materials to bring the project to fruition; and  
WHEREAS, Thomas and Laura Drago, proprietors of Drago & Sons Landscaping, donated the labor and materials needed to re-landscape the circle in front of the high school; and

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18. (continued) WHEREAS, Matthew Rando, a 10<sup>th</sup> grade student at West Essex Regional High School, completed an Eagle Scout project by re-landscaping the auditorium/gymnasium entrance in front of the middle school;  
NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education wishes, with sincere gratitude, to thank Jill Colavita, Lynn Mascera, Thomas Drago, Laura Drago, and Matthew Rando for their efforts in the West Essex Beautification project; and  
BE IT FURTHER RESOLVED, that the West Essex Board of Education accepts the donations of time, labor and/or materials by the afore-mentioned individuals relative to the West Essex Regional Beautification project.

19. To approve transfers during the months of July and August by scanning and e-mailing transfer reports to Board members for approval.

20. RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST ESSEX REGIONAL SCHOOL DISTRICT IN THE COUNTY OF ESSEX, NEW JERSEY DETERMINING TO ACQUIRE AND TO FINANCE CERTAIN EQUIPMENT BY MEANS OF A LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$385,000, AUTHORIZING THE SOLICITATION OF QUOTATIONS, DELEGATING THE AWARD, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION

WHEREAS, The Board of Education of the West Essex Regional School District in the County of Essex, New Jersey (the "Board") is created and is charged by law with the responsibility of providing a system of public education within the school district over which it has jurisdiction and to acquire capital equipment therefore; and

WHEREAS, the Board has determined to fund the acquisition of **Computer Equipment**, including financing and all incidental or related costs (the "Equipment") by means of a lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of *N.J.S.A. 18A:20-4.2(f)* and *N.J.S.A. 18A:18A-1 et. seq.*; and

WHEREAS, the Board has selected McManimon & Scotland, L.L.C., as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

WHEREAS, in accordance with the procedures set forth in *N.J.S.A. 18A:18A-1 et. seq.* ("Public School Contract Law") and the regulations promulgated thereunder, the Board authorizes the Business Administrator/Board Secretary to solicit quotations for the financing who, with the assistance of the Special Counsel, will determine the lowest quotation to purchase the lease from the Board (hereinafter referred to as the "Purchaser"); and

WHEREAS, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$385,000 to finance the Equipment; and

WHEREAS, the Board desires to authorize the delegation of the award of the quotation to the Business Administrator/Board Secretary and further authorizes the Board President, Business Administrator/Board Secretary, and Special Counsel to prepare and to execute the Lease and certain other

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20. (continued) documents and agreements necessary or incidental to the transactions contemplated thereby;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE WEST ESSEX REGIONAL SCHOOL DISTRICT IN THE COUNTY OF ESSEX, as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$385,000 in accordance with the requirements of the Public School Contracts Law. The Business Administrator/Board Secretary, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables and proposal documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the Business Administrator/Board Secretary the ability to solicit quotations in accordance with the Public School Contracts Law in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the Lease to the lowest quotation in accordance with the quotations submitted to the Business Administrator/Board Secretary, which winning quotation will be retained on file in the Business Administrator/Board Secretary's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the solicitation. If the closing does not occur within thirty (30) days from the date of the solicitation, the interest rate will be calculated in accordance with the index rate established and agreed upon by the Business Administrator/Board Secretary.

Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to negotiate, execute and deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction. Specifically the Board authorizes the Board President or the Business Administrator/Board Secretary to establish an escrow account for the deposit of the lease proceeds and to direct the deposit and investment of the lease proceeds in the escrow for the term of the lease in accordance with the requirements of law. The Board hereby authorizes and directs the Board President or the Business Administrator/Board Secretary to approve any changes, additions, or deletions to the Lease or such other documents as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease or such other documents by the Board President or the Business Administrator/Board Secretary. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees of the escrow agent, if any. The Board President and/or Business Administrator/Board Secretary are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Equipment in accordance with the terms of the lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

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20. (continued) Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board nor any agency, department or political subdivision thereof shall be obligated to pay any sum to the Purchaser under the Lease from any taxing source for the payment of any sums due under the Lease unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the West Essex Regional School District or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 7. The Board does not intend to issue more than \$30,000,000 of tax exempt obligations in calendar year 2010 that will count towards the limitation imposed by Section 265 of the Code and hereby designates the lease purchase a "qualified tax exempt obligation" for purposes of Section 265(b)(3) of the Code. The Board hereby declares its intent to issue the lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 8. This resolution shall take effect immediately.

<b>ROLL CALL:</b>	Yes:	Mr. Antonucci, Mrs. Aschoff, Mrs. Candido, Mrs. Gerken, Mr. Laible, Mr. Rando, Mrs. Rosenberg and President Mrs. Helmstetter
	No:	None
	Abstain:	Mr. Rando (#3 & #4 only)
	Absent:	Mrs. Storey

West Essex Regional Board of Education  
BUILDINGS & GROUNDS – June 21, 2010

The following buildings & grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1-8, will be voted upon in one motion.

Motion by Mr. Antonucci Seconded by Mrs. Gerken to approve the following motions:

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BUILDINGS & GROUNDS – June 21, 2010**

1. To approve the following applications for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7007**:

<b>Organization</b>	<b>Event</b>	<b>Facilities</b>	<b>Date(s) &amp;Time</b>	<b>Notes</b>
East Hanover Kaplan Center	Kaplan Test Prep	High School Classroom	Mondays 9/20, 9/27, 10/04, 10/18, 10/25 & 11/01 Wednesdays 9/22, 10/06, 10/13, & 10/27	<b>Priority Two</b> No Charge
WE American Legion & WE Knight Baseball	Summer Baseball league for WE Baseball Players	Athletic Fields	June 18, 19, 21, 24, 25, 26, 28 & 30 (4-8) July 1, 2, 6, 8, 10, 11, 14, 15, 17, 18, 19, 20 & 22 (4-8)	<b>Priority Three</b> No Charge

2. Whereas, The Board of Education of West Essex in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**Bleacher Replacement in the High School Gymnasium**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WEST ESSEX IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 3. This resolution shall take effect immediately.

3. Whereas, The Board of Education of West Essex in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**Bleacher Replacement in the Junior High School Gymnasium**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WEST ESSEX IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans

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**BUILDINGS & GROUNDS – June 21, 2010**

3. (continued) prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 3. This resolution shall take effect immediately.

4. Whereas, The Board of Education of West Essex in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**Site Paving at the West Essex Regional Junior High School and  
West Essex Regional High School**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WEST ESSEX IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 3. This resolution shall take effect immediately.

5. Whereas, The Board of Education of West Essex in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**Stadium Bleacher Renovation at the West Essex Regional School District**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WEST ESSEX IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the

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**BUILDINGS & GROUNDS – June 21, 2010**

5. (continued) submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 3. This resolution shall take effect immediately.

6. Whereas, The Board of Education of West Essex in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**Locker Replacement at the West Essex High School**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WEST ESSEX IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 3. This resolution shall take effect immediately.

7. WHEREAS, the West Essex Regional School District Board of Education (hereinafter referred to as the "Board") advertised for bids for the Stadium Bleachers at West Essex High School (hereinafter referred to as the "Project"); and  
WHEREAS, on June 16, 2010, the Board received bids for the Project; and  
WHEREAS, pursuant to N.J.S.A. 18A:7G-33 and N.J.S.A. 18A:18A-26, the bidders must be classified by the New Jersey Department of Treasury's Division of Property Management and Construction for all work required of the contract or engage properly classified subcontractors; and  
WHEREAS, after reviewing the bid submissions and the project specifications, it has come to the attention of the Board that the bid amount exceeded the amount budgeted and the lead time for obtaining materials would have exceeded the required completion date; and



West Essex Regional Board of Education  
PERSONNEL – June 21, 2010

1. To approve the appointment of **Jenna Maus (MA)** as an ILS Reading 8 Teacher assigned to West Essex Middle School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$59,710, which is Step 5 of the 2010-2011 Master's Degree Teacher's Salary Guide.  
[NOTE: Ms. Maus fills a new position.]  
**Enclosure 1P – 3P**
2. To approve the appointment of **Patrick McGlynn (BA)** as a Social Studies Special Education Teacher assigned to West Essex High School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$51,823, which is Step 1 of the 2010-2011 Bachelor's Degree Teacher's Salary Guide.  
[NOTE: Mr. McGlynn replaces Maureen Anzalone, who was appointed as an LDTC at the May 3, 2010 Board meeting.]  
**Enclosure 4P**
3. To approve the appointment of **Angela Amenta (BA)** as an Italian Teacher assigned to West Essex High School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$54,162, which is Step 3 of the 2010-2011 Bachelor's Degree Teacher's Salary Guide.  
[NOTE: This is a NEW position.]  
**Enclosure 5P**
4. To approve the appointment of **Jason Lerner (MA+15)** as a Mathematics Teacher assigned to West Essex High School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$61,918, which is Step 5 of the 2010-2011 MA+15 Master's Degree Teacher's Salary Guide.  
[NOTE: Mr. Lerner replaces Barbara DeVisser, who retired.]  
**Enclosure 6P**
5. To approve the appointment of **Lorna Danckwerth (BA)** as a Mathematics Teacher assigned to West Essex High School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$54,162, which is Step 3 of the 2010-2011 Bachelor's Degree Teacher's Salary Guide.  
[NOTE: Ms. Danckwerth replaces James Phillips.]  
**Enclosure 7P**
6. To approve the appointment of **Lisa Hulse (MA)** as a Guidance Counselor assigned to West Essex High School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$64,173, which is Step 7 of the 2010-2011 Master's Degree Teacher's Salary Guide.  
[NOTE: Ms. Hulse replaces Erin Tierney.]  
**Enclosure 8P – 10P**

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7. To approve the appointment of **Cynthia Ni (MA)** as 1/5<sup>th</sup> Mandarin Teacher and 4/5<sup>th</sup>'s in-class support assigned to West Essex High School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$39,695, with benefits, which is 1/5<sup>th</sup> of Step 4 of the 2010-2011 Master's Degree Teacher's Salary Guide (\$29,276) plus 4/5<sup>th</sup>'s in-class support (\$11,003).  
[NOTE: This is a NEW position.]

**Enclosure 11P**

8. To approve the appointment of **Gregory Aschoff (BA)**, ~~pending Executive County Office approval~~, as a maternity leave Mathematics Teacher assigned to West Essex High School effective September 1, 2010, for the 2010/2011 school year, at an annual salary of \$51,823, which is Step 1 of the 2010-2011 Bachelor's Degree Teacher's Salary Guide.  
[NOTE: Mr. Aschoff replaces Laura McNamara, who is on NJ FLA leave of absence.]

**Enclosure 12P – 13P**

9. To appoint **Lauren Summer** to the Schedule B co-curricular activities stipend position of 7<sup>th</sup> Grade Class Advisor for the 2009-2010 school year, effective March 13, 2010, at the stipend amount of \$3,084, pro-rated.  
[NOTE: Ms. Summer replaces Christine Sell, who is currently on FMLA leave of absence.]

10. To appoint **Heather Ludington** to the Schedule B co-curricular activities stipend position of 8th Grade Class Trip Coordinator for the 2009-2010 school year, effective March 13, 2010, at the stipend amount of \$314, pro-rated.  
[NOTE: Ms. Ludington replaces Christine Sell, who is currently on FMLA leave of absence.]

11. To approve the following movement on the guide for the 2010-2011 school year effective September 1, 2010:

	<u>From</u>	<u>To</u>
Morse, Anna	\$83,977 MA+15 Step 14	\$87,084 MA+30 Step 14
Anzalone, Maureen	\$78,776 BA+15 Step 14	\$83,977 MA+15 Step 14
McNaught, Brian	\$62,425 BA+15 Step 7	\$64,173 MA Step 7

12. To approve the appointment of **Hugh Albanesius** and **Toni Ann Zuppa** as the Senior Service Project Co-Advisors for the West Essex Regional School District for the 2009/2010 school year at a shared stipend of \$7,000.

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13. To approve **Cory Roesing**, a student at Caldwell College, to serve 60 hours of mandated field experience in a Science classroom at West Essex Middle School with **Ms. Paula Arbadji**, one day per week, five hours per day, from September 13, 2010 through November 30, 2010.
14. To approve **Mary Ann Dailey** for the position of District Substitute Caller for the 2010/2011 school year at an annual stipend rate of \$7,988.17
15. To approve the following staff members for mileage reimbursement for the 2010/2011 school year according to Policy #3440, effective July 1, 2010:

<b><u>Child Study Team</u></b>		<b><u>Instructional Council</u></b>	
Amy Brecher		Thomas McMahon	Barbara Longo
Linda Byles-Smith		Vincenzina Shane	Michael Falkowski
Lenore White		Juliann Hoebee	Danielle Shanley
Teresa Carr		John Boronow	Diana Schoenblum
Beverly W. Crifasi		Ryan Gupta	Damion Macioci
		Laura Drago	David Montgomery
<b>Athletic Trainer(s)</b>	John Mascola	Anthony Emering	Michelle Bryen
<b>Special Education Supervisor</b>	TBA		
16. To amend **Personnel Motion #12** from the **June 7, 2010** Board meeting appointing **Mary Longden** as a special education teacher's aide in the Extended School year LLD program, 4 hours per day effective July 1, 2010 through July 31, 2010, to read as follows: at a rate of \$21.30 per hour.
17. To amend **Personnel Motion #13** from the **June 7, 2010** Board meeting approving the appointment of **Mary Longden** as transportation aide for the Extended School Year LLD program at the Board approved transportation aide rate effective July 1, 2010 through July 31, 2010, to include the following: at a rate of \$17.91 per hour.  
**NOTE:** Mrs. Longden is to be paid hourly, 4 hours per day as a classroom aide and hourly, as indicated by bus route, at her approved 2010-2011 hourly Transportation Aide salary.]
18. To amend **Personnel Motion #15** from the **June 7, 2010** Board meeting approving the appointment of **Rosemary Polzella, Norma Minchin, Sue Sherman, Dalyn Rees, Neil Carrozza** and **Sydney Schnapper** as a substitute aide and transportation aide in the Extended School Year LLD program at the Board approved hourly rate effective July 1, 2010 through July 31, 2010 to include the following: at a rate of \$80 per day, pro-rated, as a substitute aide and \$17.91 per hour as a substitute bus aide.
19. To amend **Personnel Motion #10** from the **May 3, 2010** Board meeting to read as follows:

RESOLVED, that **Laura McNamara** be granted an unpaid leave of absence under the New Jersey Family Leave Act (NJ FLA) from **September 1, 2010** through **December 3, 2010** without pay and with medical benefits; and

West Essex Regional Board of Education  
 PERSONNEL – June 21, 2010

19. (continued) FURTHER, RESOLVED, that **Laura McNamara** be granted a contractual Child Rearing Leave from **December 4, 2010** through **June 30, 2011**, without pay, without benefits.
20. To approve **Paula Frisch** as Band Camp Nurse for the 2010/2011 school year at a Schedule B stipend of \$701.00.
21. To approve the following 2010/2011 Coaching appointments:

**FALL SEASON**

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
Football	Dave Drozjock	Head Coach	5	\$ 10,631
	Chris Benacquista	Assistant Coach	5	7,852
	Jason Freda	Assistant Coach	5	7,852
	Tim Glenn	Assistant Coach	5	7,852
	Robert Lenoy	Assistant Coach	5	7,852
	Michael Markey	Assistant Coach	5	7,852
	Greg Vaccaro	Assistant Coach	4	7,479
	Domenick Linsalato	Assistant Coach	4	7,479
	Michael Geftic	Volunteer		
Field Hockey	Jill Cosse	Head Coach	5	10,631
	Diane Simmons	Assistant Coach	5	7,852
	Amanda Procaccino	Assistant Coach	4	7,479
	Kelly Wenz-DeFeo	Assistant Coach	2	6748
	Jarrod Cappello	7/8 <sup>th</sup> Grade Coach	5	5,726
	Nicole Breslin	7/8 <sup>th</sup> Grade Coach	5	5,726
	Erica Klein	7/8 <sup>th</sup> Grade Coach	5	5,726
Boys Soccer	Mike Giampapa	Head Coach	5	\$ 9,938
	Frank Santamassino	Assistant Coach	5	6,969
	Alex Soares	Assistant Coach	3	6,226
	<i>TBA</i>	<i>Assistant Coach</i>		
Girls Soccer	Bryan McNaught	Head Coach	4	\$ 9,567
	Heather Hemmer	Assistant Coach	5	6,969
	<i>TBA</i>	<i>Assistant Coach</i>		
7/8 B/G Soccer	Greg Ruggiero	7/8 <sup>th</sup> Grade Coach	1	5,130
	James Quinless	7/8 <sup>th</sup> Grade Coach	1	5,130
	Rich Gore	Volunteer		
B/G Cross Country	Leon Samuels	Head Coach	4	\$ 6,220
Girls Tennis	Barbara Bruchac	Head Coach	5	\$ 8,132
	Don Albanese	Assistant Coach	5	6,023

West Essex Regional Board of Education  
PERSONNEL – June 21, 2010

21. (continued) To approve the following 2010/2011 Fall Coaching appointments:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
Girls Volleyball	Andrea Mondadori	Head Coach	5	\$ 9,938
	William Humes	Assistant Coach	5	6,969
	<i>TBA</i>	<i>Assistant Coach</i>		
Cheerleading	Toni Castiglia	Head Coach	1	\$ 3,126
	Melissa Pomaco	Assistant Coach	5	3,273
	Heather Ludington	Volunteer		
Strength Coach	William Wosilius	Head Coach	5	\$ 6,367

22. To approve membership to the New Jersey State Interscholastic Athletic Association (NJSIAA) for the 2010-2011 school year.
23. To approve the NJSIAA six-day practice requirement for inclusion of Sunday practices for the 2010-2011 school year.
24. Motion to approve the first five days of Board of Education approved practice for football and field hockey to be on August 12, 13, 14, 15, and 16, 2010 (in-line with the Acclimatization Period from the NJSIAA Pre-Season Heat-Acclimatization Guidelines 2010-2011).
25. To approve the following 2010 Summer Curriculum Assignments, at a cost of \$49 per hour:

<b>Subject</b>	<b>Applicant</b>	<b>Assignment</b>	<b>Hours</b>
AP American Government	Beth Vaknin	New course	10
Global Studies	Drago	Revision	5
Italian 7	Margarite Carrasco	Revision	5
Spanish 7	Neil Carozza	Revision	5
French 7	Ruth Bolger	Revision	5
Chinese	Cynthia Ni	New	10
Grade 7 & 8 ILS	Giordano, Pomaco, Caputo	New	20
Grade 8 English	Ludington, Heather	New	10
Grade 9 English	Perez	Revision	2
AP Language Curriculum	Lo, Cassie	Revision	5
AP Lit	Lynn Bailey/Caesar Diliberto	Revision	5
English 7	Nash	New	10
Bio AP	Deb Martin	Revision	5
Bio CP and Honors Rewrite	Bruffy,	Revision	5
Bio CP	Careri, Bethany	Revision	5

West Essex Regional Board of Education  
PERSONNEL – June 21, 2010

25. (continued) To approve the following 2010 Summer Curriculum Assignments, at a cost of \$49 per hour:

Subject	Applicant	Assignment	Hours
Marine Science CPA	Martin, Tim	Revision	5
Environmental Issues Elective	Wall, Jamie	Revision	5
Music Theory Revision	Donna Mateyka	Revision	5
Art 7	Roger Munch	Revision	3
Art 8	Roger Munch	Revision	3
Rock of Ages	Christa Sorrentino	New	10
Computer Graphics 1	Jameson, Margie and Amanda Procaccino	Revision	4
Computer Graphics 2	Jameson, Margie	Revision	4
Computer Graphics 3	Jameson, Margie	Revision	4
Family and consumer Science	Jill Schneck/ Jo-Ann Crawford	Revision	4
AP Art History	Eileen Dormer	Revision	5
Calculus Honors	Jenny Thom Carroll	Revision	8
Algebra 2CP	Erica Phifer	Revision	8
Statistics	Heather Lauritano	New	10
Algebra I CPA	Maria Smith	Revision	5
Algebra 1 CP	Novalis, Lisa	Revision	5
Algebra 8	Linda Welfel	Revision	5
Business Exploratory 7 <sup>th</sup>	Sherman, Sue	Rewrite	4
DPD 8 <sup>th</sup>	Sherman, Sue	Rewrite	4
Business Law and Management	Collins, Cathy	Revision	8
Business Financial Literacy	Collins, Cathy/Janice Emering	New	10

26. To approve membership to the Super Essex Conference (SEC) for 2010-2011 school year.
27. To approve membership to the Essex County Athletic Directors Association (ECADA) for the 2010 – 2011 school year.
28. To approve member schools of the NJISIAA, SEC, and ECADA to utilize the West Essex Regional School District Athletic Facilities, upon approval of the Athletic Director, for athletic events during the 2010 – 2011 school year pending submittal of an updated certificate of insurance and with the understanding fees may be applied.

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 PERSONNEL – June 21, 2010

29. To amend **Personnel Motion #3** from the **June 7, 2010** Board meeting to approve the following Student Assistance Counselor, **Anthony Emering**, to work eight (8) days in the summer (June 29, June 30, July 1, July 2, August 24, August 25, August 26, and August 31, 2010) and an additional twelve (12) days at the discretion of Administration for a total of twenty (20) days at 1/200<sup>th</sup> of his annual contractual salary.

**ROLL CALL:** Yes: Mr. Antonucci, Mrs. Aschoff, Mrs. Candido, Mrs. Gerken, Mr. Laible, Mr. Rando, Mrs. Rosenberg and President Mrs. Helmstetter  
 No: None  
 Abstain: Mrs. Aschoff (#8 only)  
 Absent: Mrs. Storey

West Essex Regional Board of Education  
 CURRICULUM/SPECIAL EDUCATION – June 21, 2010

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1-15**, will be voted upon in one motion.  
 Motion by Mrs. Candido Seconded by Mr. Rando to approve the following motions:

1. To approve the following Home Instruction requests:

**Case # 36 –Student ID# 405455**

Notification of a student in need of home instruction was received by the student’s medical doctor on June 3, 2010 for two weeks.

Dr. Cirello of the Mountainside Family Practice Associates, Board of Education physician, conditionally approved this medical request on June 3, 2010.

An IPP was approved by the Guidance Dept. on June 3, 2010.

The following subject areas will be covered:

Home Instructor	Subject	Date Home Instruction to begin
Bonnie McLain	Social Studies 2 hrs. per week	June 3, 2010
Marilyn Milano	Math 2 hrs. per week	“
Rosa Lazzaro	Spanish 1 hr. per week	“
Cynthia Davis	ILS 1 hr. per week	“
Michelle Burke	Science 2 hrs. per week	“
Linda Byles-Smith	English 2 hrs. per week	“

West Essex Regional Board of Education  
 CURRICULUM/SPECIAL EDUCATION – June 21, 2010

1. (continued) To approve the following Home Instruction requests:

**Case # 37–Student ID# 302531**

Notification of a student in need of home instruction was received from the Principal’s office on June 9, 2010 requesting home instruction until June 28, 2010. An IPP has been approved by the Guidance Dept.

Two hours a week will cover the following subject areas:

Home Instructor	Subject	Date Home Instruction to begin
Thomas Hagerstrom	Algebra II	June 9, 2010
Susan Sherman	Marketing	“
Elizabeth Ricafort	Chemistry	“
Bonnie McLain	US History II	“
Linda Byles-Smith	English III	“

**Case # 38–Student ID# 302601**

Notification of a student in need of home instruction was received from the Principal’s office on

June 9, 2010 requesting home instruction until June 28, 2010. An IPP has been approved by the Guidance Dept.

Two hours a week will cover the following subject areas:

Home Instructor	Subject	Date Home Instruction to begin
Rosa Lazzaro	Spanish IV	June 9, 2010
Marilyn Milano	Algebra II	“
Wendy Fink	Chemistry I	“
Bonnie McLain	US History II	“
Cyndy McDonough	English III	“

**Case # 39 –Student ID# 302891**

Notification of a student in need of home instruction was received by the student’s medical doctor on June 14, 2010 until June 28, 2010.

Dr. Cirello of the Mountainside Family Practice Associates, Board of Education physician, conditionally approved this medical request on June 15, 2010.

An IPP was approved by the Guidance Dept. on June 14, 2010.

The following subject areas will be covered:

Home Instructor	Subject	Date Home Instruction to begin
Patrick McGlynn	Social Studies 2 ½ hrs./week	June 15, 2010
Marilyn Milano	Algebra II 2 ½ hrs. /week	“
Elizabeth Ricafort	Chemistry 2 ½ hrs. /week	“
Cyndy McDonough	English III 2 ½ hrs. /week	“

West Essex Regional Board of Education  
 CURRICULUM/SPECIAL EDUCATION – June 21, 2010

1. (continued) To approve the following Home Instruction requests:

**Case # 40 — Student ID# 204894**

Notification of a student in need of home instruction was received by the Special Services Dept. on June 16, 2010 until June 28, 2010.

An IPP was approved by the Guidance Dept. on June 16, 2010.

The following subject areas will be covered:

Home Instructor	Subject	Date Home Instruction to begin
Rosa Lazzaro	Spanish	June 16, 2010
Linda Welfel	Algebra	"

2. To approve the West Essex Regional School District Three-Year Technology Plan effective July 1, 2010 through June 30, 2013.
3. To approve the following out-of-district student for the extended school year summer program at Chancellor Academy from July 1, 2010 through July 28, 2010:

<b>Student ID# 500063</b>	Chancellor Academy 157 West Parkway P.O. Box 338 Pompton Plains, NJ 07444  (973) 835-4989	<b>Summer Tuition \$5,940</b>  7/1/10 – 7/28/10 8:00 a.m. – 1:00 p.m.
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4. To approve the following West Essex student for the extended school year summer program at SOAR Camp from July 5, 2010 through July 23, 2010:

<b>Student ID# 401423</b>	<b>SOAR Camp West Bergen Center for Children &amp; Youth 1 Cherry Lane Ramsey, NJ 07446  201-934-1160</b>	<b>Summer Tuition \$2,000</b>  7/5/10 – 7/23/10 9:00 a.m. – 3:00 p.m.
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5. To approve *AJL Physical and Occupational Therapy* as a provider of occupational therapy services from July 1, 2010 through June 30, 2011 at a rate of \$85.00 per session.
6. To approve the following revisions to the **2009-2010 school calendar** for all middle and high school students:
- Wednesday, June 23<sup>rd</sup> through Friday, June 25<sup>th</sup> – **1:05 PM** dismissal
  - Monday, June 28<sup>th</sup> – **12:15 PM** dismissal

West Essex Regional Board of Education  
 CURRICULUM/SPECIAL EDUCATION – June 21, 2010

7. To approve a field trip request for students from the West Essex High School Music Department to participate in Disney’s Magic Music Days in Orlando, Florida from May 27, 2011 through May 31, 2011. [NOTE: Students will attend various workshops and perform throughout the park with Disney personnel.]

8. To approve the following field trip request:

Class/Teacher	Destination	Educational Justification	Date(s)
Scozzaro, John	Camp Canadensis Canadensis, PA	Marching Band Camp	Wed - Sun 08/18/10- 08/22/10
DelGrosso, Dana	University of Southern Connecticut	Dance Team Camp	Thurs-Sun 07/08/10- 07/11/10

9. To approve the attached job description for a **Dean of Students**.  
**Enclosure 1CS – 2CS**

10. To approve the New Jersey Commission for the Blind and Visually Impaired to provide educational services for the following out-of-district students during the 2010-2011 school year at a cost of \$1,700 each student:

- Student ID# 506712
- Student ID# 502013

11. To approve a contract (renewal) between the West Essex Regional School District and the Essex County Vocational School for the 2010-2011 school year at the following cost per student:

**FULL-TIME RATE:**

- Regular Education Students \$5,911.00
- Special Education Students \$9,104.00

**SHARED-TIME RATE:**

- Regular Education Students \$2,955.50
- Special Education Students \$4,552.00

**[NOTE: There will be no increase in tuition rates from the 2009-2010 school year.]**

12. To amend **Curriculum/Special Education Motion #3** from the **March 31, 2010** Board meeting to amend the conference fee and include the highlighted amounts:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
DiLiberto, Caesar	SP Summer Institute English Literature	Rutgers University	Mon-Fri 07/12/10 Through 07/16/10	Conference Fee: <u>\$975</u> Plus \$220 per day (per WEEA contract Article 16 Para. D) Personal Expenses: Mileage & tolls Not to Exceed \$159.75

West Essex Regional Board of Education  
 CURRICULUM/SPECIAL EDUCATION – June 21, 2010

13. To amend Curriculum/Special Education Motion #1 from the May 3, 2010 Board meeting to include the highlighted amounts:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Martin, Debra	SP Summer Institute Biology	Middlesex County College	Mon-Thurs 08/09/10 Through 08/12/10	Conference Fee: \$850 <b>Plus \$220 per day (per WEEA contract Article 16 Para. D)</b> Personal Expenses: Mileage & tolls <b>Not to Exceed \$159.75</b>

14. To approve the following requests for professional development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Phifer, Erica	AP Summer Institute Calculus AB	Middlesex College	Mon-Thurs 08/09/10 Through 08/12/10	Conference Fee: \$850 Plus \$220 per day (Article 16 Para. D) Personal Expenses: Mileage & tolls Not to Exceed \$86.80
Perez, Alicia	National Writing Project Open Institute	Rutgers University	Mon-Fri 07/12/10 Through 07/16/10	Conference Fee: \$350 Plus \$220 per day (per WEEA contract Article 16 Para. D) Personal Expenses: Mileage & tolls Not to Exceed \$100.00
Morse, Anna	National Writing Project Open Institute	Rutgers University	Mon-Fri 07/12/10 Through 07/16/10	Conference Fee: \$350 Plus \$220 per day (per WEEA contract Article 16 Para. D) Personal Expenses: Mileage & tolls Not to Exceed \$100.00
Lo, Cassie	AP Summer Institute English Language & Composition	Fordham University	Mon-Fri 07/26/10 Through 07/30/10	Conference Fee: \$899 Plus \$220 per day (per WEEA contract Article 16 Para. D) Personal Expenses: Mileage & tolls Not to Exceed \$159.75
Vaknin, Beth	AP Summer Institute Government	Fordham University	Mon-Fri 07/19/10 Through 07/23/10	Conference Fee: \$899 Plus \$220 per day (per WEEA contract Article 16 Para. D) Personal Expenses: Mileage & tolls Not to Exceed \$159.75

West Essex Regional Board of Education  
 CURRICULUM/SPECIAL EDUCATION – June 21, 2010

14. (continued) To approve the following requests for professional development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Woodworth, Alan	AP Summer Institute European History	Camden County College	Mon-Thurs 08/02/10 Through 08/05/10	Conference Fee: \$899 Plus \$220 per day (per WEEA contract Article 16 Para. D) Personal Expenses: Mileage & tolls Not to Exceed \$193.44
Williams, Raquel	AP Summer Institute Spanish Language	Rutgers University	Mon-Fri 07/26/10 through 07/30/10	Conference Fee: \$1,025 Personal Expenses: Mileage & tolls

15. To approve **The Bridge** as a provider of counseling and behavioral services from August 2010 through June 2011 school year at a rate of \$50 per hour to paid from ARRA and IDEA funds.

**ROLL CALL:** Yes: Mr. Antonucci, Mrs. Aschoff, Mrs. Candido,  
 Mrs. Gerken, Mr. Laible, Mr. Rando,  
 Mrs. Rosenberg and  
 President Mrs. Helmstetter  
 No: None  
 Abstain: None  
 Absent: Mrs. Storey

West Essex Regional Board of Education  
 MISCELLANEOUS – June 21, 2010

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1-5, will be voted upon in one motion.

Motion by Mrs. Rosenberg Seconded by Mrs. Aschoff to approve the following motions:

- WHEREAS, the West Essex Regional Board of Education participated in the New Jersey Quality Single Accountability Continuum (NJQSAC), which is a self-assessment monitoring system established by the New Jersey Department of Education; and  
 WHEREAS, the West Essex Regional Board of Education received the report of the Commissioner of Education with the status of the five District Performance Review sections; and  
 WHEREAS, the areas of Instruction and Program, Operations Management, Personnel, and Governance exceeded the Department of Education's 80% mandated initial placement requirement for school districts so no further action is needed in those areas; and

West Essex Regional Board of Education  
MISCELLANEOUS – June 21, 2010

1. (continued) WHEREAS, since the District Performance Review for Fiscal Management is below 80%, the West Essex Regional Board of Education is required to submit a short-term and a long-term improvement plan;  
NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education accepts the results of the District Performance Review and approves the establishment of a short-term and long-term improvement plan, for submission to the New Jersey Department of Education.
2. To approve the first reading of **Policy #1620 - Administrative Employment Contracts.**  
Enclosure 1M – 4M
3. To approve the first reading of **Policy #2560 - Live Animals in Schools.**  
Enclosure 5M – 6M
4. To approve the first reading of **Policy #3126 – Induction Program for Provisional Teachers.**  
Enclosure 7M- 9M
5. To approve the first reading of **Policy #9700 – Special Interest Groups.**  
Enclosure 10M – 11M

**ROLL CALL:** Yes: Mr. Antonucci, Mrs. Aschoff, Mrs. Candido,  
Mrs. Gerken, Mr. Laible, Mr. Rando,  
Mrs. Rosenberg and  
President Mrs. Helmstetter  
No: None  
Abstain: None  
Absent: Mrs. Storey

Motion to adjourn by **Mrs. Aschoff** Seconded by **Mrs. Candido** at 8:05 PM

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned.

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President

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Board Secretary/School Business Administrator